

## **DRAFT**

### **Tiffany Park Homeowners Association**

Board of Directors' Meeting

Date: September 16, 2013

7:00 p.m., Carriage Inn, Bryan, TX 77802

Attendance: Linda Bell, Kathy Curtis, Eleanor Ford, Denise Maggard, Dawn Parker, Chris Sullivan and Beth Williamson

Absent: Angie Comer

#### **I. Call to Order**

Chris Sullivan called the meeting to order at 7:04 p.m.

Chris informed the board that Harry Ray had resigned his position as Member At-Large effectively immediately. Discussion of a replacement to complete Harry's term will be take place during the New Business section of the meeting.

#### **II. Reports**

##### **A. Secretary**

Beth Williamson presented the minutes of the August 19, 2013 meeting. Kathy Curtis made a motion to approve the minutes as presented, Linda Bell seconded and the motion carried unanimously.

##### **B. Treasurer**

Angie Comer provided the financial report for review. There were some questions raised that could not be answered due to her absence so the report was not approved at this time. Chris Sullivan will follow up with Angie to clear up the questions and the report will be approved at a later time.

##### **C. Vice President for Administration**

Eleanor Ford noted that the undeveloped land at the intersection of Boonville Road and Copperfield Drive had been mowed and that the boat parked in the street along East Oak Hill Drive had been removed.

##### **D. Vice President for Architectural Control**

Linda Bell reported that she has received plans for a new home on Knight Drive. However, additional information is required from the builder before the plans can be approved.

##### **E. Vice President for Landscape**

Kathy Curtis reported that homes on Woodcrest Drive and Park Hurst Drive had been selected as Yards of the Month for September.

#### **III. Old Business**

- A. Chris Sullivan reported no change in the status of the Association's application for tax exemption status.
- B. Denise Maggard reported that she has been unable to obtain an update on the status of the column caps ordered from Storm Masonry & Supply. The office manager that took the order in July is no longer with the company. Denise will continue to try to contact the owner of the company.
- C. Eleanor Ford reported that she is waiting on a proposal from Keys & Walsh Construction for the cost to replace wooden posts on the original Tiffany Park sign located at the intersection of Copperfield Drive and Tiffany Park Circle. She will share the proposal with the board once it is received.

#### IV. New Business

- A. Chris Sullivan reported that he had been in contact with Dean Schieffer, the developer of Tiffany Park Phases 3 – 13, to obtain information regarding the brick columns along the fence on Copperfield Drive. Chris recommended that the board obtain bids from two construction companies for adding brick columns along the Tiffany Park Circle side of Copperfield Drive as well as East Oak Hill Drive. Once those bids are received, the board can begin to consider whether or not such a project is feasible.
- B. Denise Maggard volunteered to contact the City of Bryan regarding a missing guard rail along the sidewalk on East Oak Hill Drive.
- C. The board discussed the Member At-Large seat vacated by Harry Ray and determined that it would be best to find a homeowner to complete the remaining term of office. Dawn Parker volunteered to contact a homeowner in her neighborhood to see if they would be willing to serve on the Board of Directors.
- D. Chris Sullivan noted that the City of Bryan is holding a Neighborhood Association meeting on September 23, 2013. One of the items on the agenda is the Neighborhood Association Partnership Program Grants. Eleanor Ford and Linda Bell volunteered to attend the meeting to obtain information on the possible grant program.

#### V. Adjournment

There being no further business for discussion, Dawn Parker made a motion to adjourn the meeting. Eleanor Ford seconded the motion and it carried unanimously. The meeting was dismissed at 8:37 p.m.