

Tiffany Park Homeowners Association

Board of Directors' Meeting

Date: March 18, 2013

7:00 p.m., Carriage Inn, Bryan, TX 77802

Attendance: Angie Comer, Kathy Curtis, Eleanor Ford, Denise Maggard, Dawn Parker, Raul Pendas, Chris Sullivan and Beth Williamson

Absent: Linda Bell

I. Call to Order: 7:02 p.m. by Chris Sullivan

II. Reports

A. Secretary

Denise Maggard reported that the minutes of the February 18, 2013 had been circulated to the board via email for their review. No corrections were noted and the minutes were approved unanimously via email.

B. Treasurer

Raul Pendas reviewed the income and expenditures for the month of March. The financial report distributed at the meeting contained a formula error. A corrected report was circulated to the board via email on March 19, 2013 and was unanimously approved. The corrected financial report has been posted on the Association's web site (www.tiffanypark.org). Raul noted that the 2012 income tax and franchise tax returns for the association have been filed. He also presented a proposed budget using 2012 financial information. Angie Comer made a motion to approve the proposed budget as presented; Eleanor Ford provided a second and the motion carried unanimously.

C. Vice President for Administration

Eleanor Ford reported that plans were submitted for a swimming pool and pergola at a home on Park Land. Eleanor Ford and Angie Comer reviewed and approved the plans. Eleanor has reviewed landscaping requirements in the Covenants, Conditions and Restrictions and will contact builders if the minimum landscaping requirement is not met.

D. Vice President for Architectural Control

Eleanor Ford said that the foundation for a new home on Knight Drive has been poured.

E. Vice President for Landscape

Kathy Curtis reported that a new Yard of the Month sign was ordered and is ready for pick up.

III. Old Business

A. Dawn Parker will follow up on final questions with the City of Bryan regarding the rezoning of Tiffany Park.

B. Chris Sullivan noted that a letter from the State of Texas had been received stating that an exempt specialist had been assigned to the Association's application for tax exemption. Raul Pendas will follow up on the letter.

IV. New Business

The board discussed the contract for landscape maintenance of the common areas. Chris Sullivan will obtain a copy of the current contract. The board also discussed the need for a plan to assist in the maintenance of perimeter fencing along high profile areas in the neighborhood. Further discussion of both topics will continue at the next board meeting.

V. Adjournment: There being no further business for discussion, Raul Pendas made a motion to adjourn. Kathy Curtis provided a second. The motion carried unanimously and the meeting was dismissed at 8:51 p.m.